

**Instructor Position--The Ohio Program for English Language Teaching (OPELT)
Chubu University, Kasugai, Aichi, Japan**

Chubu University is currently seeking an English as an International Language Instructor(s) beginning on September 1, 2024. Preference is given to those with previous affiliation with Ohio University's OPIE program and graduates of Ohio University's Department of Linguistics MA program and those with recommendation from the Director of OPIE and/or Department of Linguistics.

Instructor / Director Position

- a) Teach nine (9) 90-minute credit-bearing classes per week (6-7 classes in the Preparation for Academic Study in English Overseas (PASEO) semi-intensive English program, 2-3 general English classes in other departments). Teachers are expected to work on campus at least 5 days a week during the semester.*¹
- b) Responsible for full syllabus, grading, and student evaluation responsibilities, as well as participation in ongoing program-level syllabus and testing design. High degree of freedom in some course design and implementation in accordance with the program curriculum.
- c) Perform other duties including participation in occasional extracurricular activities with PASEO students, administrative duties such as Open Campus events, participation in OPELT and campus-wide meetings, creating or participating in learning opportunities (conversation hours, intensive courses, workshops, and others), etc.
- d) Maintain professional development through academic presentations or publications of research.
- e) The position is on continuing 1-year contracts*² renewable/extendable for up to 3 years. After the initial contract, there is the possibility of another 2-year extension based on performance (5 years maximum).

Preferred Qualifications

- a) MA in Applied Linguistics or equivalent
- b) Varied academic ESL/EFL teaching experience, especially with Japanese students
- c) Proven commitment to pedagogical improvement through reflection, research, and education
- d) Native or near-native English ability
- e) Proven ability to deal with the stresses of living and working independently abroad
- f) Ability to cooperate with other teachers and administrators in a close-knit Japanese working environment
- g) Willingness to commit to at least 3 years of teaching full-time in OPELT

Benefits

- a) Annual salary commensurate with professional academic experience *³
- b) Discretionary budget for teaching resources and professional development
- c) Working visa sponsorship
- d) Commuting, housing, and family support subsidies available. Assistance securing furnished subsidized housing near Chubu University is available *³

Application Materials

The following initial applications should be submitted by April 15, 2024:

- a) Cover letter including a brief explanation of teaching philosophy
- b) Curriculum Vitae including a list of publications and presentations.

The following secondary materials should be submitted by April 30, 2024:

- c) Two (2) letters of recommendation, preferably from individuals who can attest to the applicant's teaching skills, interpersonal skills, and/or flexibility in a demanding work environment.
- d) Copies of main professional publications and presentation abstracts (limited to three in total)

All the materials should be sent by email as attachments to the Nomination Committee at the Center for International Affairs at opelt-nc@office.chubu.ac.jp. Hard copies of all letters of recommendation may be requested later.

Schedule

Candidates that pass the initial screening will be interviewed online around May 10, 2024. Candidates will be informed of the final hiring decision by the end of June, 2024.

Submit all application materials to:

Nomination Committee at the Center for International Affairs
opelt-nc@office.chubu.ac.jp
Chubu University
1200 Matsumoto-cho, Kasugai-shi
Aichi-ken, 487-8501 Japan

Inquiry:

- 1) Dr. David Bell, Director of the Department of Linguistics
Gordy Hall 383C, Ohio University
Athens, OH. 45701 USA
belld@ohio.edu
- 2) Kevin Jambor, Director of OPELT
Center for International Affairs, Chubu University
kevinjambor@isc.chubu.ac.jp

Notes:

*¹ A sample of OPELT instructor's weekly class schedule is shown separately.


*² Contracts are yearly made according to Japan's academic calendar (April – March), i.e., when hired in September, the first contract is to be the one from September to March next year, and the last one from April to August.

*³ The estimate of the salary will be provided separately.

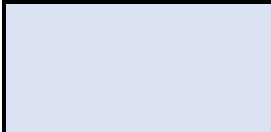
OPELT Weekly Class Schedule (Sample)

Class Hours	Class Time	Mon.	Tue.	Wed.	Thu.	Fri.
1-2	9:30 - 11:00			English I-4 Reading	PASEO(C)	
3-4	11:15 - 12:45					
5-6	13:35 - 15:05	PASEO(C)		PASEO(C)		English for Academic Purposes A
7-8	15:20 - 16:50			OPELT (Weekly Meeting)		
9-10	17:05 - 18:35	PASEO(L/S)	PASEO(R/W)		PASEO(L/S)	PASEO(R/W)

 Dept. of English Language and Culture

 PASEO Content (1/week)
C = Content

 Dept. of International Studies

 PASEO Academic (2/week)
L/S = Listening and Speaking
R/W = Reading and Writing

オペルト教員 給与・手当 (Salary and Subsidies for OPELT Staff) as of 2023

Case A

年齢 (Age) : 25 歳 (25 years old)

学位 (Degree): 言語学修士 (M.A. in Linguistics)

中部大学での職位 (Title at Chubu University): 助教 (Assistant Professor)

英語教授歴 (English Teaching Experience): 少ない (not much)

年収 (Annual Salary): 4,050,000 - 4,300,000 円 (Japanese Yen)

控除額 (Abatement): 660,000 - 700,000 円 (Japanese Yen)

- ・ 社会保険料 (Social Insurance Premium)
- ・ 互助会費 (Mutual Aid Fee)
- ・ 所得税 (Income Tax)
- ・ 住民税 (Inhabitant Tax) ※翌年 6 月以降 (from June of the next year)

手当 (Subsidies):

- ・ 赴任旅費 Travel Expenses
 - * 契約成立時の居住地から本学までの片道の実費
(One-way airfare from the place of residence to CU in actual costs)
 - * 領収書が必要 (the receipts to be submitted)
- ・ その他の運賃および生活用品送付のための費用 (最大 1,000 ドル)
(Maximum amount of 1,000 dollars for related transportation and shipments of personal belongings)
 - * 領収書が必要(the receipts to be submitted)
- ・ 家具などの補助 (Assistance securing furnished Apartment)
- ・ アパート家賃補助 (Apartment Rent):
半額を中部大学が補助 (最大 3 万円) ただし、大学が認めた住居に限る。
(50% [up to 30,000 yen] will be borne by CU [apartment CU admits only])
- ・ 扶養手当 (Dependent Allowance)
- ・ 通勤手当 (Commuting Allowance)

研究費 (Research Stipend): 年間 35 万円 (350,000 yen per annum)

Case B

年齢 (Age): 40 歳 (40 years old)

学位 (Degree): 言語学修士 (M.A. in Linguistics)

中部大学での職位 (Title at Chubu University): 講師 (Senior Assistant Professor)

英語教授歴 (English Teaching Experience): 10 年 (10 years)

年収 (Annual Salary): 5,000,000 - 5,800,000 円 (Japanese Yen)

控除額 (Abatement): 870,000 - 1,000,000 円 (Japanese Yen)

以下、Case A と同じ (Other subsidies are the same as Case A)